

BOARD OF DIRECTORS MEETING

OPEN SESSION

Thursday, May 30, 2024

5:30 pm – La Verendrye General Hospital / Webex

A G E N D A

Item	Description	Page
1.	Call to Order – 5:30 pm – Indigenous Acknowledgment & Reading of the Mission Statement 1.1 Quorum 1.2 Conflict of Interest and Duty	
2.	Consent Agenda 2.1 Board Minutes – April 25, 2024 * Pg 4 2.2 Board Chair & Senior Leadership General Report – D. Clifford, H. Gauthier, J. Loveday, C. Larson, J. Odgen, Dr. L. Keffer * Pg 6 2.3 Governance Committee Report – J. Begg 2.4 Audit & Resources Committee Report – B. Norton 2.5 Quality Safety Risk Committee Report – M. Kitzul 2.6 Auxiliary Reports * Pg 8	
3.	Motion to Approve the Agenda	
4.	Patient / Resident Safety Moment	
5.	Business Arising - None	
6.	New Business - None	
7.	Opportunity for Public Participation	
8.	Move to In-Camera	
9.	Other Motions/Business	
10.	Date and Location of Next Meeting: June 18, 2024	
11.	Termination	

* denotes attached in board package / **denotes circulated under separate cover / *** denotes previously distributed



**BOARD OF DIRECTORS MEETING
ANTICIPATED MOTIONS – OPEN SESSION**

Thursday, May 30, 2024

3.	Motion to Approve the Agenda	THAT the RHC Board of Directors approve the Agenda as circulated/amended
8.	Move to In-Camera	THAT the RHC Board of Directors move to in camera session at (time)
9.	Other Motions/Business	
11.	Termination	THAT the RHC Board of Directors meeting be terminated at (time)

Indigenous Acknowledgment:

Riverside acknowledges that the place we are meeting today is on the traditional lands of the Anishinaabeg people, within the lands of Treaty 3 Territory, as well as the home to many Métis.

The graphic features a white background with blue decorative elements. At the top, a blue curved shape transitions into a white area. The text is centered and uses a mix of blue and black fonts. A large blue rounded rectangle contains the 'STRATEGIC PILLARS' section. At the bottom, a blue diamond-shaped logo with a white 'H' is positioned to the left of the 'Riverside Health Care' text, which is set within a white rounded rectangle with a blue border. The bottom of the graphic features a blue curved shape that mirrors the top.

VISION
Caring, Together

MISSION
Improving The Health of Our Communities

VALUES
Progressive • Integrity • Caring • Accountable

STRATEGIC PILLARS

ONE RIVERSIDE
Supporting a consistent and enabling organizational culture

INVESTING IN THE PEOPLE WHO SERVE
Creating a plan to strategically leverage human resources

TOMORROW'S RIVERSIDE TODAY
Making investments today, to support Riverside tomorrow

STRIVING TO EXCEL IN EQUITY, DIVERSITY & INCLUSION
We will support EDI in all we do

Riverside Health Care

**RIVERSIDE HEALTH CARE FACILITIES INC.
MINUTES
OPEN SESSION**

Date of Meeting: April 25, 2024

Time of Meeting: 5:30 pm

Location of Meeting: Webex / LVGH Board Room

PRESENT:	H. Gauthier	M. Kitzul	B. Norton	J. Begg
	E. Bodnar	K. Lampi	Dr. L. Keffer	Dr. K. Arnesen
	*via Webex			

STAFF: B.Booth, J. Loveday *, C. Larson

REGRETS: D. Clifford, B. Calder, J. Ogden, A. Beazley

GUESTS: L. Borovoy*, J. Bracamonte*, C. Cole

1. CALL TO ORDER:

J. Begg called the meeting to order at 5:31 pm. B.Booth recorded the minutes of this meeting. K. Lampi read the Indigenous Acknowledgment and J. Begg read the Mission Statement. J. Begg welcomed everyone and reminded all of the virtual meeting etiquette.

1.1 Quorum

J. Begg shared there was 3 regrets. Quorum was present.

1.2 Conflict of Interest

No conflict of interest or duty was declared.

2. CONSENT AGENDA

The Chair asked if there were any items to be removed from the consent agenda to be discussed individually. There were no items removed.

3. MOTION TO APPROVE THE AGENDA:

It was,	
MOVED BY: E. Bodnar	SECONDED BY: B. Norton
THAT the Board approves the Agenda as circulated.	
CARRIED.	

4. Patient / Resident Safety Moment

Due to the confidential nature of this evening’s patient story, this item is moved to the in-camera session.

5. BUSINESS ARISING:

There was no business arising.

6. NEW BUSINESS:

There was no new business.

7. OPPORTUNITY FOR PUBLIC PARTICIPATION

There was no public participation.

8. MOVE TO IN-CAMERA:

It was,
MOVED BY: K. Lampi SECONDED BY: B. Norton
THAT the Board go in-camera at 5:33 pm.
CARRIED.

9. OTHER MOTIONS/BUSINESS:

There was no other motions/business.

10. DATE AND LOCATION OF NEXT MEETING:

May 30, 2024

11. TERMINATION:

It was,
MOVED BY: K. Lampi
THAT the meeting be terminated at 8:44 pm.
CARRIED.

Chair

Secretary/Treasurer



Board Chair, Chief of Staff & Senior Leadership – May 2024 Open Session

Strategic Pillars & Directions

Investing in Those Who Serve - Strategically Leveraging our Human Resources

- **Environmental and Food Service Audits**
Glow-germ audits are being completed at all sites. The results are being inputted into survey monkey for easy data analysis.
- **LVGH ER Services**
Due to a last-minute cancellation of 6 locum physician shifts in the LVGH emergency department through the May Long Weekend, Dr. Patel, Dr. Arnesen, Dr. Jenks and Dr. Halvorsen and the EDLP locum program ensured these shifts were picked up and averted potential ER closure. A special thank you to our local physicians for their commitment to maintaining this essential service.
- **Nursing Week**
This year's Nursing Week theme was "Changing Lives, Shaping Tomorrow". The week ran from May 6-12, 2024. There were many venues to celebrate this week.
 - Pancake Breakfast x 2 days where nursing leadership cooked and served all staff from 0700-0900.
 - Long Johns
 - Pizza (LVGH and RC)
 - Food Baskets (RRHC and EHC)
 - Perennial Plants from Lowey's
 - Basket Draws for all sites (5 LVGH, 5 RC, 3 RRHC, 2 EHC)
 - Nursing video
 - Message from EVP Clinical Services & CNE
- **Advantage Long Term Care Conference**
Advantage Ontario LTC Conference was April 15-19, 2024. The Director of Care and Administrator attended the conference to gain knowledge through courses on Civility in the workplace, Quality improvement, coaching through conflict and growing LTC leaders. The Administrator presented with a panel of speakers including two frontline PSW employees under the temporary foreign workers program. This was a fantastic opportunity for all of those involved and demonstrated that RHC is leading the way in Ontario on innovative strategies to tackle the Health & Human Resource challenges not only experienced in LTC but across the entire Health Care sector.
- **Staff Safety**
FOB System has been installed on the interior and exterior of the Safe Room Door at LVGH ER.

One Riverside - Promoting a Consistent and Empowering Culture

- **LVGH's 2nd Palliative Care Room**
The 2nd palliative care room at LVGH has been complete. The room is highly inviting similar to our 1st palliative care room, and will provide a warm, supportive environment for families and patients. We also toured the Sunset Country Palliative Care Team through the new Hospice space.
- **Electronic Canadian Triage and Acuity Scale Support Tool (eCTAS) and Status Board Implementation**
The goal for go-live is September/October 2024. The eCTAS program has been critical in improving the consistency and quality of patient care in emergency departments (EDs) across the province. The Canadian Triage and Acuity Scale (CTAS) are guidelines used by emergency department (ED) nurses to triage patients according to the urgency of their needs. The triage process assesses how urgently a patient needs to be seen by a physician and helps define the order they should be seen when there are multiple patients waiting. Through the years, significant variations were identified in how clinicians interpret and apply the CTAS guidelines. The 2010 Ontario Auditor General's report identified a lack of consistency in assigning CTAS levels and a lack of clear accountability in ensuring standardization of CTAS guideline application. ATC's electronic CTAS (eCTAS) program standardizes CTAS application and ensures patients are assessed in a safe and consistent manner across Ontario.
The Status Board is the patient census list used in the emergency care workflow. The patient appears on the Status Board upon registration to the ED location. Each row on the Status Board displays information for a Patient or an empty Location.
- **Second Annual Senior Prom**
The Second Annual Senior Prom for Rainycrest will be held June 14, 2024. A survey was conducted, and residents have chosen the "Roaring 20s" as our 2024 prom theme.
- **COVID-19 Vaccine Campaign**
Ontario's Spring 2024 COVID-19 Vaccine Campaign is currently underway and will run from April to June 2024. The Ministry of Health (MOH) is recommending that Residents in LTC homes receive an additional dose of COVID-19 vaccine this spring.

Tomorrow's Riverside Today - Investing Today to Support Tomorrow

- **Medically Stable Patient Transport (MSPT)**
Ontario Health North (OHN) has requested a District MSPT model be submitted prior to July 2024. RHC will be working with Atikokan General Hospital to finalize the model. OHN will be submitting our model as part of a regional submission. The potential for an expanded MSPT service will enhance support for the RRSSAB EMS service and for patients across the district.
- **Specialist Care/Diagnostic Transport Services**
RHC is currently working with GHAC to deliver Specialist Care/Diagnostic Transport Services, with recruitment of a service coordinator currently in progress. OHN has requested that RHC work with partners to develop a proposal that expands this service coverage to improve patient access to critical services. While the current focus is on access within the district and to our tertiary centre in Thunder Bay the evolved model will also include access to services in Winnipeg, MB.
- **Third Floor Air Handling Units – LVGH**
Main air handling units are now installed on the roof at LVGH, and the contractor is ensuring installation is completed. Control and gas line contractors are anticipated to bring units to a readiness state over the next month. This project was funded through the Hospital Infrastructure Renewal Fund.

Striving To Excel in Equity, Diversity & Inclusion (EDI)

- **Ontario Health Team**
 - Transportation update: vehicle arrives mid June, transportation coordinator recruitment remains in progress, and the transportation committee will meet to further discuss district needs in mid June.
 - Executive Lead - Jackie Parker has accepted the position and will start on June 10, 2024, but will attend in person the strategic planning days at the beginning of June.
 - Joanne Ogden joins Kayla Caul-Chartier as Co-Chair of the OHT Committee. Carla Larson has agreed to be the recorded Alternate Lead on the OHT for Riverside.
 - The Homecare committee is being formed as this is an OH priority for the OHT. Riverside will be represented on this committee.
- **Talent Beyond Boundaries (TBB)**
Is a trusted partner under the Government of Canada's Economic Mobility Pathways Pilot (EMPP), It is Canada's model for refugee labour mobility. It welcomes displaced people with the skills that Canadian employers need through Canada's existing economic immigration streams. TBB, makes it possible for refugees to migrate for work with dignity and purpose. Through connections made in Toronto within our speakers panel at the Advantage Ontario Conference, the Administrator of Rainycrest Long Term Care Home has been invited (and in turn will engage our HR team) to participate in one of their information sessions.
- **Black Health Plan – Northwest region - Participating in Ontario Health Black Health Plan: Northwest Discussion led by Black Health Alliance.** This is a community consultation format to foster inclusivity and address systemic challenges. It will provide a platform for organizations to share insights, priorities, challenges and barriers we encounter in serving Black communities effectively. No further meetings to date.

Thank you to the Riverside Team for their submissions, they are invaluable in the preparation of this report.

Respectfully Submitted,

Diane Clifford, Board Chair

Dr. Lucas Keffer, Chief of Staff

Julie Loveday, Executive Vice President, Clinical Services & CNE

Carla Larson, Chief Financial, Information & Technology Officer

Joanne Ogden, Quality Assurance & OHT Executive Lead

Henry Gauthier, President & CEO



Auxiliary Report – May 2024

Emo

No Report.

La Verendrye General Hospital

See attached.

Rainycrest

No Report.

Rainy River

The Rainy River Auxiliary did not hold a regular meeting in May but hosted our annual Strawberry Social on May 1, 2024. The event was very successful with good attendance and the addition of one hundred take out orders for dessert added to our fundraising efforts. The penny table included many donations from members and community partners. In addition, there was a plant table with a variety of vegetables and flowers available and a large prize draw table. The event was so successful that there were no extra strawberries left over! We will meet in June to discuss the final details and money raised through this event.

**LAVERENDRYE GENERAL HOSPITAL AUXILIARY
EXECUTIVE MEETING**

Tuesday, May 7th 2024 1:30 pm
Third Floor Meeting Room, LaVerendrye Hospital

AGENDA

1. Call to Order

2. Auxiliary Pledge

May we endeavor, in those hospitals in which we serve, to bring comfort and hope to all who are in distress of mind or body. May we use the privilege given us to help the aged, ill and very young with generosity, discretion and gentleness. May we have the strength to labour diligently, the courage to think and speak with clarity and conviction but without prejudice or pride. May we have both wisdom and humility to direct our united efforts in the service of others.

3. Declaration of Conflict of Interest

4. Approval of the Agenda

5. Minutes of April 2nd, 2024 meeting

6. Treasurer's Report including proposed budget for 2024-25

7. Correspondence

8. Directors' Reports

- Foundation Representative (Marnie)
- Gift Shop (Jan/Sue)
- Membership (Marnie)
 - Phoning, Courtesies (Donna)
- Social Activities (Diane) – AGM luncheon
- Directors-at-Large (Margie, Karen, Maureen, Linda, Janice)
 - Patient Services

9. Unfinished Business

- *Rock'n for a Reason* update
- *Strawberry Social* – report from 2023 and discussion regarding plans for 2024
- AGM Report – submissions needed from Linda, Donna (courtesies), Diane (coffee/luncheons, staff appreciation), Judy, Irene (nominations) by Tues, May 21st
- Nominating Committee

10. New Business

11. Adjournment

Next meeting June 4th at 1:30

AGM and Luncheon – Monday, June 10th

Strawberry Social – Thursday, June 13th